English without Borders Cohort 5 2024
Onboarding Remote Teachers

Before Day 1	RTs must read the document *English without Borders Programme Guidelines for Remote Teachers*

Day 1: Tuesday 15th
Welcome to English without Borders: What's new?

Time	Lead	Session	Objectives	Link to join
7:30 - 9:00 am	Adriana Giraldo and Jovana Zivkovic	Welcome to English without Borders: What's new?	To get to know the team To share an overview of the programme, guidelines, and goals To share the teaching expectations in EwB	https://tinyurl.com/EwBOnboardingDay1
9:15-10:45 am	Jovana Zivkovic and Thomas McCormack	EwB Lesson planning: Step by Step	To train RTs in EwB lesson planning: Dos and Dont's	
11:00 - 12:00 am	Milton Mendoza and Jovana Zivkovic	Retention Plan, Todo Suma and inglés sin fronteras platform	To introduce the retention plan and the role we have in it To share the requieremnts for Zoom settings	
Lunch Break				
1:00-2:00 pm	Fernando Ayala Gyna Patricia Torres Jovana Zivkovic	British Council Branding and Material Design	To offer guideline for material design and branding	https://tinyurl.com/EwBOnboardingDay1

Day 2: Wednesday 16th
Teaching and Planning in English without Borders

Time	Lead	Session	Objectives	Link to join
7:30-9:00 am	Thomas McCormack	Workplace Boost	To get familiar with the Workplace Boost To offer practical tips and guidelines on how to teach Workplace Boost	https://tinyurl.com/EwBOnboardingDay2
9:15-10:45 am	Thomas McCormack	Design Buddies: Hands on	To assign design tasks for Workplace Boost To start designing English Boost in teams	
11:00-12:00 pm	Richmond	Getting the most of the RLP: Practical Tips	To hear practical tips on how to effectively use RLP	
Lunch Break				
1:00-1:30 pm	Thomas McCormack	Week 1 Kick-off: Preparing your Week 1 LPs	To help RTs plan their first class	https://tinyurl.com/EwBOnboardingDay2

Before Day 3:	RTs should prepare a 5-10 min explanation of an effective strategy they tried in EwB

Day 3: Thursday 17th
Assessment and Teaching Tips in ewB

Time	Lead	Session	Objectives	Link to join
8:30 - 9:30 am	Jovana Zivkovic and Thomas MCormack	Assessment in EwB	To introduce My Learning Plan To share strategies for formative assessment	https://tinyurl.com/EwBOnboardingDay3
9:45-11:00 am	Thomas McCormack	Getting your students to use the language at all levels	To reinforce the theory and practice of CLT To share strategies to teach langauge communicatively	
11:15-12:30 pm	Juan Rodríguez	Equality, Diversity and Inclusion: The Pillars of our practice	To share the EDI guidelines and practical aplications	
Lunch Break				
1:30-2:30 pm	Jovana Zivkovic	Teaching expectations in EwB: Ideas and Tips	RTs will share tips on the following: Pacing, Using L2, Encouraging camera use and participation, Effective Warm up startegies, Effective BoR activities and follow up for BoRs	https://tinyurl.com/EwBOnboardingDay3

Day 4: Friday 18th
Logistics and Getting ready to Kick-start the week

Time	Lead	Session	Objectives	Link to join
9:00-10:00 am	Thomas MCormack	Workflow in EwB: Steps and Responsibilities	To introduce the folders and Google Site To clarify the dates and deliverables To provide a space for RTs to ask questions about what they have seen so far To build rapport within MT-RT group	https://tinyurl.com/EwBOnboardingDay4
10:00-11:00 am	Jovana Zivkovic	Academic Guidelines: Overview of the week Help with Boost design	To summarize the key goals and responsibilities To provide space for questions about the material design and other academic aspects of EwB	
11:00-1:00pm	Corpoeducación	Corpoeducación	Compartir información relevante acerca de los contratos y pagos Aclarar dudas (This session is only for RTs who have their bank accounts in Colombia)	