

General Information

Contract Identification

Contract Unique Identifier CO1.PCCNTR.9252995
Contract Version 1
Contract State Approved
Contract State Date 15 hours ago (29/01/2026 5:16:31 PM(UTC-05:00) Bogotá, Lima, Quito)
Contract reference CO1.PCCNTR.9252995
Contract description: Prestación de servicios profesionales para el acompañamiento en el desarrollo de la estrategia de comunicación interna, externa y manejo de las redes sociales del Concejo Municipal de Villa de Leyva - Boyacá para la vigencia 2026
Type of contract Services Provisioning
Associated to Other Contract? Yes No
Expected Duration of Contract 345 Day(s)
Contract Start *
Contract End 15/12/2026 6:00 PM *
Extended days 0 days
Liquidation Yes No *
Liquidation Start Date 16/12/2026 8:00:00 AM ((UTC-05:00) Bogotá, Lima, Quito)
Liquidation End Date 15/04/2027 6:00:00 PM ((UTC-05:00) Bogotá, Lima, Quito)
Environment Obligation Yes No *
Post Consumption Obligation Yes No *
Reversion Yes No *

Contracting Company Identification



CONCEJO MUNICIPAL DE VILLA DE LEYVA

COLOMBIA, Villa De Leyva



0 Recommendation(s)

Supplier Company Identification



Paula Castillo

COLOMBIA, Villa De Leyva

Fiscal Id: 1054096197

Supplier Bank Account

Supplier	Bank Name	Account Type	Account Number
Paula Castillo			

Contract Approval Intervenients

Approval by supplier

Approved Paula Andrea Castillo Parra **Approval** 29/01/2026 6:01:08 PM
by: Castillo Parra **Date:** ((UTC-05:00) Bogotá, Lima, Quito)

Approval by buyer

Approved OSCAR GUERRERO LOPEZ **Approval** 30/01/2026 8:20:37 AM
by: GUERRERO LOPEZ **Date:** ((UTC-05:00) Bogotá, Lima, Quito)

Contract Confirmed:
Contract In Execution:

Contract Information

E-Procurement Profile: Contratación directa
Business Operation CONCEJO MUNICIPAL DE VILLA DE LEYVA
Buyer Dossier PS 003DE 2026
Reply Reference
Contract Value 32.000.000 COP

Conditions

Documents Type

Documents Type: No

Documents type adopted by the ANCP-CCE under Law 2022 of 2020

Decree 248 of 2021

Does it comply with the minimum 30% of food purchased from small farmers and local peasant, family and community agriculture producers? (Decree 248 of 2021)?

Yes No

Decree 248 of 2021, obliges entities that manage public resources to acquire food purchased from small farmers and/or local peasant, family or community agriculture producers and their organizations, at least 30% of the budget allocated to the purchase of food.

Sentencia T-302 de 2017

Process associated with the orders issued by the Constitutional Court in Sentence T-302 of 2017

Yes No

Process associated with the orders issued by the Constitutional Court in Sentence T-302 of 2017

Financial & Delivery Conditions

Delivery options As previously agreed

Renewable Contract? Yes No

Financial Settings - General

Registration authorization is needed? Yes No

Financial Settings - Warranties

Define Warranties? Yes No

Financial Settings - Advanced Payments

Define Payment Plan? Yes No

Payment Conditions

Payment Method Giro

Invoice Payment Deadline 30 days

Contract Comments

Contract Ref. CO1.PCCNTR.9252995
Group Of Companies Paula Castillo
Added By: JEIMY LUCERO TORRES VALDERRAMA
Added On: 2 minutes ago (30/01/2026 8:18:03 AM(UTC-05:00) Bogotá, Lima, Quito)
Comment: Sin comentarios

Contract Attachments

Description	Name
<input type="checkbox"/> 009 PS-003 2026 Documento contractual.pdf	009 PS-003 2026 Documento contractual.pdf Download Detail

Contract Location

Main site or location of works, place of delivery or performance: CARRERA 9N 13-10

Location CO-BOY-15407 - Villa De Leyva

Country COLOMBIA

State/City Boyacá

Province Villa De Leyva

Address CARRERA 9N 13-10

ZIP Code 154001

Degrees (°) Minutes (') Seconds (")

Latitude:

Longitude:

Additional Locations

X-Ref	Address	Location
1	carrera 9 nuro 13 -10 segundo piso casa del primer congreso	COLOMBIA > Boyacá > Villa De Leyva

Catalog

1 CO1.PCINTR.9252995

1.1 (To the prices, add the VAT at the statutory rate in force.)

(To the prices, add the VAT at the statutory rate in force.)
32.000.000,00

Reference	Category	Description	Qty	Unit	Ceiling Price	Price per Unit (To the prices, add the VAT at the statutory rate in force.)
1	80111620	Asesoría en comunicación	1,00	UA	32.000.000,00	32.000.000,00

2 CO1.PCINTR.9252995

2.1 (To the prices, add the VAT at the statutory rate in force.)

(To the prices, add the VAT at the statutory rate in force.)
32.000.000,00

Reference	Category	Description	Qty	Unit	Ceiling Price	Price per Unit (To the prices, add the VAT at the statutory rate in force.)
1	80111620	Asesoría en comunicación	1,00	UA	32.000.000,00	32.000.000,00

Attestation Documents

List of Required Documents

Here is a list of documents you can ask your tenderers to provide. Please mark on the left column of the list which ones you would like to ask for. If you need any document that is not listed below you can add at the bottom clicking on 'Add Other Documents'

Filter by family

Please select...

Administrative Document	Contract Phase	Attestation Phase
Formato de Experiencia	<input type="checkbox"/>	<input type="checkbox"/>
Certificaciones	<input type="checkbox"/>	<input type="checkbox"/>
Documentos que acreditan la identificación de los representantes legales y miembros de juntas directivas.	<input type="checkbox"/>	<input type="checkbox"/>
RUP	<input type="checkbox"/>	<input type="checkbox"/>
RUT	<input type="checkbox"/>	<input type="checkbox"/>
Limitaciones del representante legal (sólo para personas jurídicas)	<input type="checkbox"/>	<input type="checkbox"/>
Actividades por el objeto social (sólo para personas jurídicas)	<input type="checkbox"/>	<input type="checkbox"/>
Estados financieros auditados con corte a 31 de diciembre del año inmediatamente anterior suscritos por el representante legal con sus notas. Si la antigüedad del interesado es insuficiente, adjuntar estados financieros trimestrales o de apertura; o documento equivalente para las personas naturales.	<input type="checkbox"/>	<input type="checkbox"/>
Un certificado que acredite los indicadores de capacidad financiera y organizacional.	<input type="checkbox"/>	<input type="checkbox"/>
La lista de los contratos que acreditan su experiencia identificando: el código del Clasificador de Bienes y Servicios; plazo; valor; ejecutor del contrato (singular o plural); e información de contacto del cliente del Proveedor.	<input type="checkbox"/>	<input type="checkbox"/>
Actas de Asamblea	<input type="checkbox"/>	<input type="checkbox"/>
Anexo de Acreditación de experiencia	<input type="checkbox"/>	<input type="checkbox"/>
Anexo de Acreditación de capacidad financiera	<input type="checkbox"/>	<input type="checkbox"/>
Anexo de Acreditación de capacidad organizacional	<input type="checkbox"/>	<input type="checkbox"/>
Certificado de constitución de proponente plural	<input type="checkbox"/>	<input type="checkbox"/>
Certificación de tamaño empresarial (MIPyme)	<input type="checkbox"/>	<input type="checkbox"/>

Último acto de estructura y organización de la Entidad Estatal. Este puede ser Ley, Decreto, Ordenanza, Acuerdo o documento equivalente que permita conocer la naturaleza jurídica, funciones, órganos de dirección, régimen jurídico de contratación de la Entidad Estatal.	<input type="checkbox"/>	<input type="checkbox"/>
Acta de posesión del Ordenador del Gasto, en caso de delegación se debe adjuntar el acto de delegación emitido por el representante legal y acto de posesión del delegado.	<input type="checkbox"/>	<input type="checkbox"/>
Documento de autorización del usuario administrador de la Entidad Estatal o de la entidad privada que contrata con cargo a recursos públicos en SECOP II.	<input type="checkbox"/>	<input type="checkbox"/>
Plan de amortización	<input type="checkbox"/>	<input type="checkbox"/>

Administrative Documents Contract Phase Attestation Phase

No items found...

Contract Document

Contract Document Template

Description	Document Name	Detail
<input type="checkbox"/> 009 PS-003 2026 Documento contractual.pdf	009 PS-003 2026 Documento contractual.pdf	(detail)

Budget Information

Follow up Responsibilities

Expenditure Approver	<input type="text" value="OSCAR GUERRERO LC"/> <input type="text" value="Type of Document"/>	Cédula de Ciudadanía	Document Number 7128503	Update and notify
Supervisor	<input type="text" value="OSCAR GUERRERO LC"/> <input type="text" value="Type of Document"/>	Cédula de Ciudadanía	Document Number 7128503	Update and notify

Responsibles For Payment Authorization

Responsible For Payment Authorization	<input type="text" value="OSCAR GUERRERO LC"/> <input type="text" value="Type of Document"/>	Cédula de Ciudadanía	Document Number 7128503	Update and notify
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[Add user](#)

Assignment History

Position	Name	Follow up Date	Changed by
Responsible For Payment Authorization	OSCAR GUERRERO LOPEZ	30/01/2026 8:20:37 AM ((UTC-05:00) Bogotá, Lima, Quito)	OSCAR GUERRERO LOPEZ
Supervisor	OSCAR GUERRERO LOPEZ	30/01/2026 8:20:37 AM ((UTC-05:00) Bogotá, Lima, Quito)	OSCAR GUERRERO LOPEZ
Expenditure Approver	OSCAR GUERRERO LOPEZ	30/01/2026 8:20:37 AM ((UTC-05:00) Bogotá, Lima, Quito)	OSCAR GUERRERO LOPEZ

Budget Settings

Framework Agreement projected related to the Peace

Treaty implementation Yes No *

Expense Type

WorkingExpense

Budget Origin:

General National Budget - GNB

Yes No *

General System of Participations - GSP

Yes No *

General Royalty System - GRS

Yes No *

Own resources (Alcaldías, Gobernaciones y Resguardos Indígenas)

Yes No * 32.000.000

Credit Resources

Yes No *

Own Resources

Yes No *

Total 32.000.000

General System of Royalties CDP (Remember that it is necessary to add at least one CDP if applicable)

CDP Code	Type	CDP State	Total Value	Balance	Value to use	Integration State	State
No items found...							

Company registered in SIIF? Yes No

CDP/Vigencias Futuras

Code	Type	State	Balance	Used Value	PCI Code	State
<input type="checkbox"/>						

212020200803	CDP	NotStarted	32.000.000 COP	00-00-00	-	Edit
CDP Balance		0 COP				
Vigencia Futura Balance		0 COP				
Total Balance		0 COP				
SIF Integration State						
SIF Integration Date -						

Budget Commitment Data

Code	Type	Commitment Date	Commitment State	Commitment Value	Value to Consume	Value to Release	Commitment Position Code	SIF Execution
<input type="checkbox"/> 212020200803	CurrentBudget	-	NotStarted	32.000.000 COP	32.000.000 COP	- -		SIF View Edit

Current Committed Funds
Balance 32.000.000 COP

Future Committed Funds
Balance 0 COP

Total Commitment Balance 32.000.000 COP

SIF Integration State

SIF Integration Date -