General Information

Contract Identification

Contract Unique Identifier	CO1.PCCNTR.9292850
Contract Version	1
Contract State	Approved
Contract State Date	1 hour ago *(30/01/2026 5:25:21 PM(UTC-05:00) Bogotá, Lima, Quito)*
Contract reference	CPS-047-2026
Contract description:	PRESTACIÓN DE SERVICIOS DE APOYO A LA GESTIÓN PARA LA EJECUCIÓN DE ACTIVIDADES ADMINISTRATIVAS, ENCAMINADAS A LA CORRECTA GESTIÓN DOCUMENTAL EN EL CONCEJO MUNICIPAL DE FUNZA
Type of contract	Services Provisioning
Associated to Other Contract?	☐Yes ☑No
Expected Duration of Contract	8 Month(s)
Contract Start	-
Contract End	1/10/2026 11:59:00 PM *((UTC-05:00) Bogotá, Lima, Quito)*
Extended days	0 days
Liquidation	☐Yes ☑No *
Environment Obligation	☐Yes ☑No *
Post Consumption Obligation	☐Yes ☑No *
Reversion	☐Yes ☑No *

Contracting Company Identification

CONCEJO MUNICIPAL DE FUNZA

COLOMBIA, Funza

0 Recommendation(s)

Supplier Company Identification

GABRIELA GUAQUETA GUEVARA

COLOMBIA, Funza
Fiscal Id: 1073507137

Supplier Bank Account

Supplier	Bank Name	Account Type	Account Number
EDNA GABRIELA GUAQUETA GUEVARA			

Contract Approval Intervenients

Approval by supplier

Approved by: *EDNA GABRIELA GUAQUETA GUEVARA* ***Approval Date:*** *30/01/2026 6:03:59 PM ((UTC-05:00) Bogotá, Lima, Quito)*

Approval by buyer

Approved by: *RAUL DE JESUS AGUDELO SOSA* ***Approval Date:*** *30/01/2026 6:43:09 PM ((UTC-05:00) Bogotá, Lima, Quito)*

Contract Confirmed:
Contract In Execution:

Contract Information

E-Procurement Profile:	Contratación directa
Business Operation	CONTRATACION 2022
Buyer Dossier	CPS-047-2026
Reply Reference	
Contract Value	21.600.000 COP

Conditions

Documents Type

Documents Type:	No	Documents type adopted by the ANCP-CCE under Law 2022 of 2020

Decree 248 of 2021

Does it comply with the minimum 30% of food purchased from small farmers and local peasant, family and community agriculture producers? (Decree 248 of 2021)?	☐ Yes ☑ No	Decree 248 of 2021, obliges entities that manage public resources to acquire food purchased from small farmers and/or local peasant, family or community agriculture producers and their organizations, at least 30% of the budget allocated to the purchase of food.

Sentencia T-302 de 2017

Process associated with the orders issued by the Constitutional Court in Sentence T-302 of 2017	☐ Yes ☑ No	Process associated with the orders issued by the Constitutional Court in Sentence T-302 of 2017

Financial & Delivery Conditions

Delivery options

Renewable Contract? ☐ Yes ☐ No

Financial Settings - General

Registration authorization is needed? ☐ Yes ☑ No

Financial Settings - Warranties

Define Warranties? ☐ Yes ☑ No

Financial Settings - Advanced Payments

Define Payment Plan? ☐ Yes ☑ No

Payment Conditions

Payment Method

Invoice Payment Deadline

Contract Comments

Contract Ref. CO1.PCCNTR.9292850
Group Of Companies EDNA GABRIELA GUAQUETA GUEVARA
Added By:
Added On: -
Comment:

Contract Attachments

Description	Name
No items found...	

Contract Location

Main site or location of works, place of delivery or performance: CARRERA 14 No. 13-51

Location CO-CUN-25286 - Funza
Country COLOMBIA
State/City Cundinamarca
Province Funza
Address CARRERA 14 No. 13-51
ZIP Code 250020

	Degrees (º)	Minutes (')	Seconds (")
Latitude:			
Longitude:			

Additional Locations

X-Ref	Address	Location
1	CARRERA 14 No. 13 - 51	COLOMBIA > Cundinamarca > Funza

Catalog

1 CO1.PCCNTR.9292850

1.1 (To the prices, add the VAT at the statutory rate in force.)

(To the prices, add the VAT at the statutory rate in force.)
21.600.000,00

Reference	Category	Description	Qty	Unit	Ceiling Price	Price per Unit (To the prices, add the VAT at the statutory rate in force.)	
1	80111620	PRESTACIÓN DE SERVICIOS DE APOYO A LA GESTIÓN PARA LA EJECUCIÓN DE ACTIVIDADES ADMINISTRATIVAS, ENCAMINADAS A LA CORRECTA GESTIÓN DOCUMENTAL EN EL CONCEJO MUNICIPAL DE FUNZA	1,00	VG	21.600.000,00	21.600.000,00	21.600.000,00

2 CO1.PCCNTR.9292850

2.1 (To the prices, add the VAT at the statutory rate in force.)

(To the prices, add the VAT at the statutory rate in force.)
21.600.000,00

Reference	Category	Description	Qty	Unit	Ceiling Price	Price per Unit (To the prices, add the VAT at the statutory rate in force.)	
1	80111620	PRESTACIÓN DE SERVICIOS DE APOYO A LA GESTIÓN PARA LA EJECUCIÓN DE ACTIVIDADES ADMINISTRATIVAS, ENCAMINADAS A LA CORRECTA GESTIÓN DOCUMENTAL EN EL CONCEJO MUNICIPAL DE FUNZA	1,00	VG	21.600.000,00	21.600.000,00	21.600.000,00

Attestation Documents

List of Required Documents

Here is a list of documents you can ask your tenderers to provide. Please mark on the left column of the list which ones you would like to ask for. If you need any document that is not listed bellow you can add at the bottom clicking on 'Add Other Documents'

Filter by family

Administrative Document	Contract Phase	Attestation Phase
Formato de Experiencia	☐	☐
Certificaciones	☐	☐
Documentos que acreditan la identificación de los representantes legales y miembros de juntas directivas.	☐	☐
RUP	☐	☐
RUT	☐	☐
Limitaciones del representante legal (sólo para personas jurídicas)	☐	☐
Actividades por el objeto social (sólo para personas jurídicas)	☐	☐
Estados financieros auditados con corte a 31 de diciembre del año inmediatamente anterior suscritos por el representante legal con sus notas. Si la antigüedad del interesado es insuficiente, adjuntar estados financieros trimestrales o de apertura; o documento equivalente para las personas naturales.	☐	☐
Un certificado que acredite los indicadores de capacidad financiera y organizacional.	☐	☐
La lista de los contratos que acreditan su experiencia identificando: el código del Clasificador de Bienes y Servicios; plazo; valor; ejecutor del contrato (singular o plural); e información de contacto del cliente del Proveedor.	☐	☐
Actas de Asamblea	☐	☐
Anexo de Acreditación de experiencia	☐	☐
	☐	☐

	Anexo de Acreditación de capacidad financiera		
	Anexo de Acreditación de capacidad organizacional	☐	☐
	Certificado de constitución de proponente plural	☐	☐
	Certificación de tamaño empresarial (MiPyme)	☐	☐
	Último acto de estructura y organización de la Entidad Estatal. Este puede ser Ley, Decreto, Ordenanza, Acuerdo o documento equivalente que permita conocer la naturaleza jurídica, funciones, órganos de dirección, régimen jurídico de contratación de la Entidad Estatal.	☐	☐
	Acta de posesión del Ordenador del Gasto, en caso de delegación se debe adjuntar el acto de delegación emitido por el representante legal y acto de posesión del delegado.	☐	☐
	Documento de autorización del usuario administrador de la Entidad Estatal o de la entidad privada que contrata con cargo a recursos públicos en SECOP II.	☐	☐
	Plan de amortización	☐	☐

Administrative Documents	Contract Phase	Attestation Phase
No items found...		

Contract Document

Contract Document Template

	Description	Document Name	Detail
	CDP.pdf	CDP.pdf	(detail)
	ESTUDIOS PREVIOS.pdf	ESTUDIOS PREVIOS.pdf	(detail)
	CONTRATO.pdf	CONTRATO.pdf	(detail)

Budget Information

Follow up Responsibilities

Expenditure Approver	RAUL DE JESUS AGUDI	Type of Document	Cédula de Ciudadanía	Document Number 80384168	Update and notify
Supervisor	JENNY PAOLA HERNAN	Type of Document	Cédula de Ciudadanía	Document Number 1032429470	Update and notify

Responsibles For Payment Authorization

Responsible For Payment Authorization		Type of Document	Document Number	Update and notify

Add user

Assignation History

Position	Name	Follow up Date	Changed by
Expenditure Approver	RAUL DE JESUS AGUDELO SOSA	30/01/2026 6:43:09 PM *((UTC-05:00) Bogotá, Lima, Quito)*	RAUL DE JESUS AGUDELO SOSA
Supervisor	JENNY PAOLA HERNANDEZ GUIO	30/01/2026 6:43:09 PM *((UTC-05:00) Bogotá, Lima, Quito)*	RAUL DE JESUS AGUDELO SOSA

Budget Settings

Framework Agreement projected related to the Peace Treaty implementation ☐Yes ☑No * Post-conflict expense, like the one related with the Implementation Framework Agreement (CONPES 3932) generated by the interventions regarding the agreement execution.

Expense Type WorkingExpense

Budget Origin:		**Value**
General National Budget - GNB	☐Yes ☑No *	
General System of Participations - GSP	☐Yes ☑No *	
General Royalty System - GRS	☐Yes ☑No *	
Own resources (Alcaldías, Gobernaciones y Resguardos Indígenas)	☑Yes ☐No *	21.600.000
Credit Resources	☐Yes ☑No *	
Own Resources	☐Yes ☑No *	
Total		21.600.000

General System of Royalties CDP (Remember that it is necessary to add at least one CDP if applicable)

CDP Code	Type	CDP State	Total Value	Balance	Value to use	Integration State	State
No items found...							

Company registered in SIIF? ☐ Yes ☑ No

CDP/Vigencias Futuras

	Code	Type	State	Balance	Used Value	PCI Code	State	
☐	2026000054	CDP	NotStarted				-	Edit

CDP Balance
Vigencia Futura Balance
Total Balance 0 COP
SIIF Integration State
SIIF Integration Date -

Budget Commitment Data

Code	Type	Commitment Date	Commitment State	Commitment Value	Value to Consume	Value to Release	Commitment Position Code	SIIF Execution
No items found...								

Current Commited Funds Balance
Future Commited Funds Balance
Total Commitment Balance
SIIF Integration State
SIIF Integration Date -