# General Information

## Contract Identification

| | |
|---|---|
| **Contract Unique Identifier** | CO1.PCCNTR.10137048 |
| **Contract Version** | 1 |
| **Contract State** | Approved |
| **Contract State Date** | 21 hours ago *(31/10/2026 2:01:30 PM(UTC-05:00) Bogotá, Lima, Quito)* |
| **Contract reference** | CPS 049 |
| **Contract description:** | "PRESTACIÓN DE SERVICIOS DE APOYO EN EL DESARROLLO DE LOS SERVICIOS DE COMMUNITY MANAGER PARA LA ACTUALIZACIÓN DE LAS REDES SOCIALES POR MEDIO DE LA CREACIÓN, REDACCIÓN Y PUBLICACIÓN DE CONTENIDO PARA MOSTRAR A LA COMUNIDAD LAS ACCIONES DEL HONORABLE CONCEJO" |
| **Type of contract** | Services Provisioning |
| **Associated to Other Contract?** | ☐Yes ☑No |
| **Expected Duration of Contract** | 60 Day(s) |
| **Contract Start** | - |
| **Contract End** | 30/12/2026 12:00:00 PM *((UTC-05:00) Bogotá, Lima, Quito)* |
| **Extended days** | 0 days |
| **Liquidation** | ☐Yes ☑No * |
| **Environment Obligation** | ☐Yes ☑No * |
| **Post Consumption Obligation** | ☐Yes ☑No * |
| **Reversion** | ☐Yes ☑No * |

## Contracting Company Identification

**CONCEJO MUNICIPAL DE LA ESTRELLA**

COLOMBIA, La Estrella

**0** Recommendation(s)

## Supplier Company Identification

**ANA PAULINA ARENAS DIEZ**

COLOMBIA, La Estrella
Fiscal Id: 1040744051

## Supplier Bank Account

| Supplier | Bank Name | Account Type | Account Number |
|---|---|---|---|
| ANA PAULINA ARENAS DIEZ | | | |

## Contract Approval Intervenients

**Approval by supplier**

*Approved by:* *ANA PAULINA ARENAS DIEZ* *Approval Date:* *31/10/2026 2:36:08 PM ((UTC-05:00) Bogotá, Lima, Quito)*

**Approval by buyer**

*Approved by:* *SEBASTIAN TAPIAS MADRIGAL* *Approval Date:* *1/11/2026 11:13:11 AM ((UTC-05:00) Bogotá, Lima, Quito)*

**Contract Confirmed:**
**Contract In Execution:**

## Contract Information

| | |
|---|---|
| **E-Procurement Profile:** | Contratación directa |
| **Business Operation** | Secretaria General |
| **Buyer Dossier** | CPS 049 |
| **Reply Reference** | |
| **Contract Value** | 9.630.000 COP |

# Conditions

## Documents Type

| | | |
|---|---|---|
| **Documents Type:** | No | Documents type adopted by the ANCP-CCE under Law 2022 of 2020 |

## Decree 248 of 2021

| | | |
|---|---|---|
| **Does it comply with the minimum 30% of food purchased from small farmers and local peasant, family and community agriculture producers? (Decree 248 of 2021)?** | ☐ Yes ☑ No | Decree 248 of 2021, obliges entities that manage public resources to acquire food purchased from small farmers and/or local peasant, family or community agriculture producers and their organizations, at least 30% of the budget allocated to the purchase of food. |

## Sentencia T-302 de 2017

| | | |
|---|---|---|
| **Process associated with the orders issued by the Constitutional Court in Sentence T-302 of 2017** | ☐ Yes ☑ No | Process associated with the orders issued by the Constitutional Court in Sentence T-302 of 2017 |

## Financial & Delivery Conditions

**Delivery options** As previously agreed

**Renewable Contract?** ☐ Yes ☑ No

## Financial Settings - General

**Registration authorization is needed?** ☐ Yes ☑ No

## Financial Settings - Warranties

**Define Warranties?** ☐ Yes ☑ No

## Financial Settings - Advanced Payments

**Define Payment Plan?** ☐ Yes ☑ No

## Payment Conditions

**Payment Method** Abono en cuenta

**Invoice Payment Deadline** 30 days

## Contract Comments

**Contract Ref.** CO1.PCCNTR.10137048
**Group Of Companies** ANA PAULINA ARENAS DIEZ
**Added By:**
**Added On:** -
**Comment:**

## Contract Attachments

| Description | Name |
|---|---|
| *No items found...* | |

Contract Location

**Main site or location of works, place of delivery or performance:** calle 80 sur N°58-78

**Location** CO-ANT-05380 - La Estrella
**Country** COLOMBIA
**State/City** Antioquia
**Province** La Estrella
**Address** calle 80 sur N°58-78
**ZIP Code** 055460

| | Degrees (º) | Minutes (') | Seconds (") |
|---|---|---|---|
| **Latitude:** | | | |
| **Longitude:** | | | |

## Additional Locations

| X-Ref | Address | Location |
|---|---|---|
| 1 | CALLE 80 SUR # 58-78 | COLOMBIA > Antioquia > La Estrella |

# Catalog

**1** CO1.PCCNTR.10137048

**1.1** (To the prices, add the VAT at the statutory rate in force.)

**(To the prices, add the VAT at the statutory rate in force.)**
9.630.000,00

| Reference | Category | Description | Qty | Unit | Ceiling Price | Price per Unit | (To the prices, add the VAT at the statutory rate in force.) |
|---|---|---|---|---|---|---|---|
| 1 | 80111701 | "PRESTACIÓN DE SERVICIOS DE APOYO EN EL DESARROLLO DE LOS SERVICIOS DE COMMUNITY MANAGER PARA LA ACTUALIZACIÓN DE LAS REDES SOCIALES POR MEDIO DE LA CREACIÓN, REDACCIÓN Y PUBLICACIÓN DE CONTENIDO PARA MOSTRAR A LA COMUNIDAD LAS ACCIONES DEL HONORABLE CONCEJO" | 1,00 | UN | 9.630.000,00 | 9.630.000,00 | 9.630.000,00 |

# Attestation Documents

List of Required Documents

Here is a list of documents you can ask your tenderers to provide. Please mark on the left column of the list which ones you would like to ask for. If you need any document that is not listed bellow you can add at the bottom clicking on 'Add Other Documents'

**Filter by family**

| Administrative Document | Contract Phase | Attestation Phase |
|---|---|---|
| Formato de Experiencia | ☐ | ☐ |
| Certificaciones | ☐ | ☐ |
| Documentos que acreditan la identificación de los representantes legales y miembros de juntas directivas. | ☐ | ☐ |
| RUP | ☐ | ☐ |
| RUT | ☐ | ☐ |
| Limitaciones del representante legal (sólo para personas jurídicas) | ☐ | ☐ |
| Actividades por el objeto social (sólo para personas jurídicas) | ☐ | ☐ |
| Estados financieros auditados con corte a 31 de diciembre del año inmediatamente anterior suscritos por el representante legal con sus notas. Si la antigüedad del interesado es insuficiente, adjuntar estados financieros trimestrales o de apertura; o documento equivalente para las personas naturales. | ☐ | ☐ |
| Un certificado que acredite los indicadores de capacidad financiera y organizacional. | ☐ | ☐ |
| La lista de los contratos que acreditan su experiencia identificando: el código del Clasificador de Bienes y Servicios; plazo; valor; ejecutor del contrato (singular o plural); e información de contacto del cliente del Proveedor. | ☐ | ☐ |
| Actas de Asamblea | ☐ | ☐ |
| Anexo de Acreditación de experiencia | ☐ | ☐ |
| Anexo de Acreditación de capacidad financiera | ☐ | ☐ |
| Anexo de Acreditación de capacidad organizacional | ☐ | ☐ |
| Certificado de constitución de proponente plural | ☐ | ☐ |
| Certificación de tamaño empresarial (MiPyme) | ☐ | ☐ |
| Último acto de estructura y organización de la Entidad Estatal. Este puede ser Ley, Decreto, Ordenanza, Acuerdo o documento equivalente que permita conocer la naturaleza jurídica, funciones, órganos de dirección, régimen jurídico de contratación de la Entidad Estatal. | ☐ | ☐ |
| Acta de posesión del Ordenador del Gasto, en caso de delegación se debe adjuntar el | ☐ | ☐ |

| | | | |
|---|---|---|---|
| | acto de delegación emitido por el representante legal y acto de posesión del delegado. | | |
| | Documento de autorización del usuario administrador de la Entidad Estatal o de la entidad privada que contrata con cargo a recursos públicos en SECOP II. | ☐ | ☐ |
| | Plan de amortización | ☐ | ☐ |

| Administrative Documents | Contract Phase | Attestation Phase |
|---|---|---|
| *No items found...* | | |

# Contract Document

Contract Document Template

| Description | Document Name | Detail |
|---|---|---|
| CONTRATO ANA PAULINA_0001.pdf | CONTRATO ANA PAULINA_0001.pdf | (detail) |
| RP ANA PAULINA ARENAS_0001.pdf | RP ANA PAULINA ARENAS_0001.pdf | (detail) |

# Budget Information

Follow up Responsibilities

| | | | | | |
|---|---|---|---|---|---|
| Expenditure Approver | SEBASTIAN TAPIAS MA | Type of Document | Cédula de Ciudadanía | Document Number 1026141656 | Update and notify |
| Supervisor | DANIEL ANGEL GUERR | Type of Document | Cédula de Ciudadanía | Document Number 71577401 | Update and notify |

Responsibles For Payment Authorization

| | | | | | |
|---|---|---|---|---|---|
| Responsible For Payment Authorization | SEBASTIAN TAPIAS MA | Type of Document | Cédula de Ciudadanía | Document Number 1026141656 | Update and notify |

Add user

Assignation History

| Position | Name | Follow up Date | Changed by |
|---|---|---|---|
| Supervisor | DANIEL ANGEL GUERRA HERNANDEZ | 1/11/2026 11:13:12 AM *((UTC-05:00) Bogotá, Lima, Quito)* | SEBASTIAN TAPIAS MADRIGAL |
| Responsible For Payment Authorization | SEBASTIAN TAPIAS MADRIGAL | 1/11/2026 11:13:12 AM *((UTC-05:00) Bogotá, Lima, Quito)* | SEBASTIAN TAPIAS MADRIGAL |
| Expenditure Approver | SEBASTIAN TAPIAS MADRIGAL | 1/11/2026 11:13:12 AM *((UTC-05:00) Bogotá, Lima, Quito)* | SEBASTIAN TAPIAS MADRIGAL |

Budget Settings

**Framework Agreement projected related to the Peace Treaty implementation** ☐Yes ☑No * Post-conflict expense, like the one related with the Implementation Framework Agreement (CONPES 3932) generated by the interventions regarding the agreement execution.

**Expense Type** WorkingExpense

| **Budget Origin:** | | **Value** |
|---|---|---|
| **General National Budget - GNB** | ☐Yes ☑No * | |
| **General System of Participations - GSP** | ☐Yes ☑No * | |
| **General Royalty System - GRS** | ☐Yes ☑No * | |
| **Own resources (Alcaldías, Gobernaciones y Resguardos Indígenas)** | ☑Yes ☐No * | 9.630.000 |
| **Credit Resources** | ☐Yes ☑No * | |
| **Own Resources** | ☐Yes ☑No * | |
| **Total** | | 9.630.000 |

**General System of Royalties CDP (Remember that it is necessary to add at least one CDP if applicable)**

| CDP Code | Type | CDP State | Total Value | Balance | Value to use | Integration State | State |
|---|---|---|---|---|---|---|---|
| *No items found...* | | | | | | | |

**Company registered in SIIF?** ☐Yes ☑No

**CDP/Vigencias Futuras**

| | Code | Type | State | Balance | Used Value | PCI Code | State | |
|---|---|---|---|---|---|---|---|---|
| ☐ | 3063 | CDP | NotStarted | | 9.630.000 COP | 21-20-20-20-08-02-01-01 | - | Edit |

| | |
|---|---|
| **CDP Balance** | 0 COP |
| **Vigencia Futura Balance** | 0 COP |
| **Total Balance** | 0 COP |
| **SIIF Integration State** | |
| **SIIF Integration Date** | - |

Budget Commitment Data

| Code | Type | Commitment Date | Commitment State | Commitment Value | Value to Consume | Value to Release | Commitment Position Code | SIIF Execution |
|---|---|---|---|---|---|---|---|---|
| 9957 | CurrentBudget | - | NotStarted | 9.630.000 COP | 9.630.000 COP | - | - | SIIF View Edit |

| | |
|---|---|
| **Current Commited Funds Balance** | 9.630.000 COP |
| **Future Commited Funds Balance** | 0 COP |
| **Total Commitment Balance** | 9.630.000 COP |
| **SIIF Integration State** | |
| **SIIF Integration Date** | - |