With the purpose to facilitate the purchases process, components maintenance and/or repairs, and avoid SATENA or providers heritage looses, we requires consider the next information:

Delivery terms: All quotes shall be consider Incoterms FCA Miami delivery terms (unless another modality is indicated by SATENA). No additional values will be billed related to freights fees about the offered product.
Warranty: All overhauled or repaired products must have a minimum of 6 months or 1.000 FC of guarantee by defects related with the reparation/overhaul performed. For new products, must have a minimum warranty of 12 months.

Traceability: Please take in account the attached table with the required documentation for each one of the required products.
Shelf life/ Life limit: For supply of chemical products, consumables, paints, etc. For those that have been stablished with useful life, delivery must be made with a minimum of 80% of remaining life limit for use.
NOTE: Only in exceptional cases, notified by SATENA representative, elements may be received with no accomplishment of this requirement.

Measurement units: For quote process of materials as Paints, chemical products, consumables, it must be considered as indicated in the request. If the provider has not have available the requirement in the specified measurement units; this one must notify the offered measurement unit and its equivalent quantity related with the request issued by SATENA.

Alternate Part Numbers: In the quotation must be advise the alternate part numbers offered by the provider. If after the adjudication of the offer, the provider advise that the requirement are not available or its manufacture is not possible, but, an alternate number part is offered, this situation must be advised to SATENA before the products delivery.

Returns: In case of the purchase not be delivered under the terms and conditions required for SATENA (Traceability, part number, shelf life, etc.) the provider will have 5 calendar days for correct the discrepancy. If during this period of time the discrepancy is not corrected by the provider, the products will be returned and additional charges will be assumed by the provider, including taxes and applicable customs charges. In addition, this one must cover the expenses related with the delivery of other product that satisfies the SATENA requirement.

Dangerous goods certificates: All offers of chemical products must include the issue of DG certificate if this one is required. This cost must be included in the original quotation and it will not be billed separately. This certificate must be issued from the place of origin to Bogotá, Colombia.

AOG Fee: In case of requirements with AOG priority where an aditional payment be required, this one must be included into the issued quotation.

Maintenance: When the purpose of the quotation is repair/maintenance/overhaul and/or exchange, address and point of contact must be provided for the shipment of the product.

Quote values: prices of quotation must include two decimal units to facilitate the payment process.

ITEM	Documents / Product	Type Certificate	Export airworthiness certificate	LOG BOOK	Authorized release certificate (*)	Maintenance Program Status including (AD's, SB's)	Work Order (***)	Certificate of conformance or Technical Standard order	LOG CARD and/or record of movements	Technical Data Sheet	Material Safety Data Sheet	Packing List or Invoice	Calibration certificate	Test certificate of material (**)	Cure Date, Expiration Date, shelf life
1	Aircraft	X	X	X		X			X			X			
2	Engine and Propeller	X		X	X	X	X		X			X			
3	Components				X	X	X					X			
4	Life limit components				X		X		X			X			
5	Packing, O-ring, Seals, hose.							X				X			X
6	Bolt, Nuts, Washers, Rivets, Sheets, etc.							X				X		X	
7	Grease, Lubricants, Oils, Paints, Solvents, Adhesives, sealant, chemical							X		X	X	X			X
8	Tools											X	X		

* For controlled components times must be supplied (TSO, CSO, TSN, CSN, storage, installation date, etc as applicable in accordance with maintenance program).

** Only for sheets.

*** W.O. is necessary only if the component has a condition different to new.

NOTE[1]: All controlled components must have the back to manufacturer or approved workshop traceability, (overhaul, restoration or any other task required by applicable maintenance program there must be a full back to required work traceability).
If element is a life limit component must be supplied full back to birth traceability documentation and historical records establishing and certifying operational times or cycles indicated in the last release certificate.

NOTE[2]: All documentation must be original or certified copies of original document (True Copy) if certifies more than one Serial Number or Batch.
Digital signature is acceptable for manufacturers, for workshops must supply an approved procedure by a regulatory entity.

NOTE[3]: For items 5 and 6 it is valid an Authorized release certificate (8130-3, form one, etc.).

DOCUMENTO WEB

SATENA ES COLOMBIA	REQUEST FOR QUOTE IC-2049-2026	CÓDIGO:	SAT-F168
		A PARTIR DE:	05 JULIO 2019
		VERSIÓN:	03
		PÁG.:	1/2

SELECTION CRITERIA: The selection of the most favorable offer will be made by SATENA considering the variables of delivery time and price of the products or services offered.

1	DEAD LINE: 13/10/2026 (16:00) COLOMBIA HOURS
2	PRIORITY: B
3	INCOTERMS:

HK: Aircraft Fleet ATR

PLEASE DON´T CHANGE THIS COLUMS

COMPANY NAME:_____

B. INFORMATION REQUEST (ONLY FOR SATENA)						C. QUOTE INFORMATION ONLY FOR COMPANY					
ID	**REQUIREMENT**	**DESCRIPTION**	**P/N**	**QT**	**U/M**	**QT**	**U/M**	**UNIT PRICE USD**	**TOTAL**	**LT DAYS**	**OBSERVATIONS**
1	**PURCHASE**	INSERT	ST3756-01	**5**	EA						
2	**PURCHASE**	BRIDAS PLASTICAS	BRIDAS PLASTICAS 10 CMTS	**3**	EA						
3	**PURCHASE**	BUTTON	301-2515	**1**	EA						
4	**PURCHASE**	COVER CUSHION BACK	1A044-0259CH	**2**	EA						
5	**PURCHASE**	COVER PAN CUSHION COPILOT (RH)	1A063-0398CH	**1**	EA						
6											
7											
8											
9											
10											

NOTE: SATENA reserves the right to NOT consider offers submitted by bidders who have presented continuous non-compilance in contracts (agreements) previously signed with the company or who have presented continuous lack of seriousness in the selection process of suppliers carried out by SATENA for the acquisition of goods and services.